



INTEGRATION JOINT BOARD

NOT FOR PUBLICATION – This report contains exempt information as described in paragraph 6 (Information relating to the financial or business affairs of any particular person (other than the authority)) and paragraph 9 (Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services) of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973, enacted by the Local Government (Access to Information) Act 1985. This is applied in this case because, in view of the nature of the business to be transacted or in the nature of the proceedings, if members of the public were present, there would be disclosure to them of exempt information as defined in the Schedule.

Not exempt: Covering report, Appendix A1

Exempt: Appendix A, Appendix B, & Appendix C

Date of Meeting	24 August 2021
Report Title	Technology Fund
Report Number	HSCP.21.087
Lead Officer	Sandra MacLeod, Chief Officer
Report Author Details	Name: Anne McKenzie Job Title: Lead Commissioner Email Address: anne.mckenzie@nhs.net Phone Number: 07977519136
Consultation Checklist Completed	Yes
Directions Required	Yes
Appendices	Non-Exempt: A1: Supplementary Work Plan for 2021/22 Exempt: Appendix A - Supplementary Work Plan for 2021/22 Appendix B – Procurement Business Case Appendix C – Direction to Aberdeen City Council

1. Purpose of the Report

- 1.1. The purpose of this report is to provide the Integrated Joint Board with information about the proposed Technology fund to support the delivery of



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Care at Home and Supported Living, and the processes that have been put in place to allocate this funding.

2. Recommendations

It is recommended that the Integration Joint Board (IJB)

- 2.1. Approves the expenditure for social care services as set out in the Supplementary Work plan at Appendix A,
- 2.2. Approves the expenditure as set out in the Procurement Business Case, at Appendix B,
- 2.3. Instructs the Chief Officer to approve grant awards in line with the process set out at 3.8 in this report
- 2.4. Makes the Direction, as attached at Appendix C, and instructs the Chief Officer to issue the Direction to Aberdeen City Council (ACC).

3. Summary of Key Information

- 3.1. The IJB directs ACC to purchase and enter into contracts with suppliers for the provision of services in relation to functions for which it has responsibility. ACC procures services through the Commercial and Procurement Shared Service in accordance with ACC's Scheme of Governance.
- 3.2. ACC Powers Delegated to Officers includes, at Section 9.1, that the Chief Officer of the Aberdeen City Integration Joint Board (also referred to and known as the Chief Officer of the Aberdeen City Health and Social Care Partnership (ACHSCP)) has delegated authority to facilitate and implement Directions issued to ACC from the IJB, on the instruction of the Chief Executive of ACC and in accordance with the ACC Procurement Regulations.
- 3.3. These Regulations require the submission of an annual procurement work plan prior to the commencement of each financial year detailing all contracts to be procured in the coming year with a value of £50,000 or more, to relevant Committees. In the case of adult social care services, this is the IJB. The Regulations also require that procurement business cases to support items



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on the work plan are brought to the JIB prior to any tender being undertaken or contract awarded directly. Although the intention is that all procurement should be planned in advance, there may be occasions where this is not possible and supplementary work plans and/or business cases may be required.

- 3.4.** This report presents a Supplementary 2021/22 Work Plan. A supporting Procurement Business Case is attached at Appendix B, setting out the arrangements for a technology fund in support of Care at Home and supported living services. The original request for funding for the provision of Care at Home and Supported Living under the new arrangements was made on 11th February 2020 (HSCP.19.094)
- 3.5.** The following arrangements outlined within the original report have been put in place: Move to three locality primary provider contracts for Care at Home with immediate effect, and a transition to the same arrangements for supported living providers, based on outcomes focussed delivery and away from time and task.
- 3.6.** The report detailed the significance of the shift away from the traditional models of delivery of care and support and suggested certain opportunities that would be available. In particular:

There is the opportunity within these arrangements for investment, agreed in partnership between provider and ACHSCP and based upon available data. Examples of such investment could be technology – to use appropriately to support efficient delivery, or training and support for care staff to allow them to deliver care based upon outcomes.

- 3.7.** It is now eight months into the new arrangements and there has been a significant amount of progress made with the delivery of Care at Home and supported living. There has also been a significant amount of learning which will inform changes to the way in which future care and support will be delivered.

In order to ensure robust and representative decision making, about future investment in the delivery of care and support, providers will initially be asked to present proposals through an application process about the increased use



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of technology that require funding from this technology fund the ACHSCP Strategic Commissioning and Procurement Board (SCPB). The purpose of the SCPB as set out in its terms of reference is to “ensure effective and forward strategic planning of commissioning activity”. It provides a central function drawing together representatives from ACC Commercial & Procurement Shared Service (CPSS), ACHSCP commissioners and representatives from the Third and Independent provider sector to ensure the smooth and efficient commissioning, procuring, and monitoring of social care services across the City

The process for considering applications for the Technology Fund will be considered at the SCPB. Thereafter, if recommended for approval, applications will then be taken through appropriate ACHSCP governance processes. The SCPB recognises the limitations of its decision making powers and has, within its terms of reference the following:

[that it will] “Work within the Scheme of Delegation of both our partners, NHS Grampian and Aberdeen City Council’s Scheme of Governance, financial and procurement regulations”.

The SCPB will manage applications for the Fund as follows:

- A “business case” from prospective bidders will be submitted to the SCPB before any application will be considered
- The SCPB will assess all bids on the same agreed criteria
- The Chief Officer will approve individual bids up to £50,000 in conjunction with the ACC Procurement Regulation 4.1.1.1
- Individual bids over £50,000 in conjunction shall be approved in line with section 4.1.1.5 of the ACC Procurement Regulations,
- The Chief Officer will report back to the IJB at the earliest opportunity following the SCPB’s approval of bids on the grants being awarded.

- 3.8.** The process for the evaluation of any proposal, which includes a requirement to demonstrate alignment with key ACHSCP strategic ambitions, focus on key eligibility criterion, ensure value for money, sustainability, and engagement with service users as and when appropriate, will be completed shortly by the SCPB.



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- 3.9.** It will be a requirement that these benefits will be clearly demonstrated in key metrics within the contracts, including achievement of individual outcomes for service users and in the capacity available to provide care.
- 3.10.** Whilst this additional expenditure signifies an additional investment to be made, the risks of not making this investment reduce the ACHSCP's opportunity to modernise care at home and supported living delivery, and subsequently achievement of outcomes for individuals.
- 3.11.** Links with Strategic Commissioning

The procurement of works, goods and services is driven by strategic commissioning intentions. The ACHSCP has established the SCPB to create a clearer link between the programmes of work, the associated budgets, and the procurement work plan, in line with the Commissioning Cycle. The SCPB, on 30th June 2021, considered the item on the procurement plan and determined that the Technology Fund is required to support the delivery of strategic intentions.

4. Implications for IJB

- 4.1. Equalities, Fairer Scotland and Health Inequality** - There are no specific equality or health implications from this report. Nor is there any direct implication for our Fairer Scotland Duty.
- 4.2. Financial** - The financial spend associated with this is outlined in the business case (Appendix B)
- 4.3. Workforce** - There are no specific workforce implications arising from this report.
- 4.4. Legal** - There are no specific legal implications arising from this report. Grants will be awarded using the current grant process
- 4.5. COVID 19** – There are no specific implications linked to Covid 19 arising from the implications of this report.



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4.6. **Other** – None

5. Links to ACHSCP Strategic Plan

5.1. This report links to the commissioning principles outlined as one of the enablers within our strategic plan.



6. Management of Risk

6.1. Link to risks on strategic or operational risk register:

This option links directly to strategic risk 1 – market sustainability

6.2. How might the content of this report impact or mitigate these risks:

By implementing the necessary processes, and continuation of partnership working

Approvals	
	Sandra Macleod (Chief Officer)
	Alex Stephen (Chief Finance Officer)